



## **COUNCIL MEETING**

**7 December 2017**

To: The Mayor and Members of  
WOKING BOROUGH COUNCIL

### **SUMMONS TO A MEETING**

You are hereby summoned to attend an ORDINARY MEETING of the COUNCIL to be held in the Council Chamber, Civic Offices, Gloucester Square, Woking on THURSDAY, THE SEVENTH DAY OF DECEMBER 2017 at 7.00 p.m. to transact the business specified in the agenda overleaf.

RAY MORGAN  
Chief Executive

Civic Offices,  
Woking,  
29 November 2017

NOTE: Filming Council Meetings

Please note the meeting will be filmed and will be broadcast live and subsequently as an archive on the Council's website ([www.woking.gov.uk](http://www.woking.gov.uk)). The images and sound recording will also be used for training purposes within the Council. Generally the public seating areas are not filmed. However by entering the meeting room and using the public seating area, you are consenting to being filmed

If you have any queries regarding this, please contact the Head of Democratic and Legal Services at the meeting.



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# AGENDA

Prior to the commencement of business, Reverend Dr Daniel Newman, Associate Minister of St John's Church, St John's, Woking will say prayers.

1. **MINUTES.** To approve the minutes of the Meeting of the Council held on 19 October 2017, as published.
2. **APOLOGIES FOR ABSENCE.**
3. **Mayor'S Communications.**
4. **URGENT BUSINESS.** To consider any business which the Chairman rules may be dealt with under Section 100B(4) of the Local Government Act 1972.
5. **DECLARATIONS OF INTEREST.** To receive declarations of disclosable pecuniary and other interests from Members and Officers in respect of any item to be considered at the meeting.

In accordance with the Members' Code of Conduct, the Leader of the Council, Councillor D J Bittleston, Councillor Mrs B A Hunwicks, Councillor C S Kemp and Councillor J Kingsbury will declare a non-pecuniary interest in any items under which the Thamesway Group of Companies is discussed, arising from their positions as Directors of the Thamesway Group of Companies. The interest is such that speaking and voting are permissible.

In accordance with the Members' Code of Conduct, Councillor J Kingsbury will declare a non-pecuniary interest in any items under which the Victoria Square Development is discussed, arising from his position as a Director of Victoria Square Woking Limited. The interest is such that speaking and voting are permissible.

In accordance with the Members' Code of Conduct, Councillor J Kingsbury will declare a non-pecuniary interest in any items under which the Brookwood Cemetery is discussed, arising from his position as a Director of Woking Necropolis and Mausoleum Limited, Brookwood Park Limited and Brookwood Cemetery Limited. The interest is such that speaking and voting are permissible.

In accordance with Officer Procedure Rules, the Chief Executive, Ray Morgan, Deputy Chief Executive, Douglas Spinks, Strategic Director, Sue Barham, and Head of Democratic and Legal Services, Peter Bryant, will declare an interest in any items under which the Thamesway Group of Companies is discussed, arising from their positions as Directors of the Thamesway Group of Companies. The interest is such that speaking is permissible.

In accordance with Officer Procedure Rules, the Chief Executive, Ray Morgan, will declare an interest in any items under which the Victoria Square Development is discussed, arising from his position as a Director of Victoria Square Woking Limited. The interest is such that speaking is permissible.

In accordance with Officer Procedure Rules, the Deputy Chief Executive, Douglas Spinks, and Head of Democratic and Legal Services, Peter Bryant, will declare an interest in any items under which Brookwood Cemetery is discussed, arising from their positions as Directors of Woking Necropolis and Mausoleum Limited, Brookwood Park Limited and Brookwood Cemetery Limited. The interest is such that speaking is permissible.

**6. PRESENTATION OF THE ERIC THEOBALD AWARD.**

**7. QUESTIONS.**

To deal with written questions submitted by Members under Standing Order 8.1. Copies of the questions and of the draft replies (which are subject to amendment by the Leader of the Council) will be laid upon the table.

- 8. RECOMMENDATIONS OF THE EXECUTIVE.** To receive and consider recommendations from the Executive. WBC17-035

- 9. WEST BYFLEET NEIGHBOURHOOD PLAN REFERENDUM.** WBC17-034

- 10. APPOINTMENT TO FRIENDS OF WOKING PALACE.** WBC17-033

**11. NOTICES OF MOTIONS.**

To deal with the following Notices of Motions received in accordance with Standing Order 5.0. In the event any Notices of Motions are received after the publication of the agenda but before the deadline has passed, a supplementary list will be published.

Councillor W P Forster

“Care leavers have had their childhoods punctuated by instability and trauma, they leave home earlier and have less support than other young people. As a result, care leavers have some of the worse life chances in the country.

A 2016 report by the Children's Society found that when care leavers move into independent accommodation, they find managing their own finances extremely challenging. With no family to support them and insufficient financial education, care leavers are falling into debt and financial difficulty. The Children's Society recommends that care leavers should be taken out of Council Tax until they turn 25.

The Children and Social Work Act 2017 places corporate parenting responsibilities on borough and district councils for the first time, requiring them to have regard to children in care and care leavers when carrying out their functions.

To ensure that transition from care to adult life is as smooth as possible and to mitigate the chances of care leavers falling into debt as they begin to manage their own finances, this Council agrees not to charge care leavers under 25 living in Woking Borough any Council Tax from April 2018.

This Council also agrees to look at ways of supporting care leavers further to ensure they fulfil their potential.”

Councillor K Howard

“With a view to finding a solution to the ongoing problem of roadside litter, officers will investigate and recommend ways in which the Council can target people who throw litter from vehicles on the public highway.”

## **12. EXCLUSION OF PRESS AND PUBLIC.**

The Mayor will move, and the Deputy Mayor will second:-

"That the press and public be excluded from the meeting during consideration of item 13 in view of the nature of the proceedings that, if members of the press and public were present during this item, there would be disclosure to them of exempt information as defined in paragraph 3 of Part 1 of Schedule 12A, to the Local Government Act 1972."

Paragraph 3 – Information relating to the financial or business affairs of any particular person (including the authority holding that information).

## **PART II – PRESS AND PUBLIC EXCLUDED**

- 13. RECOMMENDATIONS OF THE EXECUTIVE.** To receive and consider any recommendations from the Executive under Part II of the agenda.

AGENDA ENDS

At the close of the meeting the Worshipful the Mayor, Councillor Graham Cundy, will hold a Reception in the Council's Staff Rest Area on the second floor of the Civic Offices. The Mayor would like to invite Members of the Council, the Independent Co-Opted Member, the Independent Person, the Independent Directors of the Thamesway Group of Companies, Corporate Management Group and Officers attending the meeting, and Members of the Press, to the Reception.



COUNCIL - 7 DECEMBER 2017

## RECOMMENDATIONS OF THE EXECUTIVE

### Summary

The Council is invited to consider the recommendations from the meeting of the Executive held on 23 November 2017 and determine accordingly. The extracts from the draft minutes of the meeting of the Executive are set out below.

### EXECUTIVE – 23 NOVEMBER 2017

#### 1. THAMESWEY BUSINESS PLANS 2018

Councillor D J Bittleston, Leader of the Council, welcomed Terry Price, Independent Director of Thameswey, to the meeting.

The Executive received a report which sought approval of the Executive to recommend to Council the Thameswey Business Plans 2018. Following a question regarding a Member presentation on the Business Plans, Councillor Bittleston explained that a presentation had not been arranged due to the number of presentations held during the year and the burden placed on Members to attend. In addition it was felt that the covering report was very comprehensive. Councillor Bittleston stated that he would be happy to arrange a Member presentation on the Business Plans if Members would find it useful, provided that such a presentation was well attended. Regarding marketing plans, the Executive was advised that Thameswey did not receive marketing support from the Council however Thameswey had identified the need to put in some additional marketing capacity. Following a question regarding skills and expertise in relation to Sheerwater, it was noted that Thameswey was aware of the capacity required to undertake the scheme.

Regarding Board School Road car park, the Chief Executive explained that the car park was opposite Wesco Court and currently leased to St Johns Ambulance. Thameswey Energy Limited required part of the car park for the installation of its local electricity network and connection to the North Road UK Power networks sub stations. It was noted that St Johns Ambulance used the car park for training purposes and that the reconfiguration of the car park would be explored.

Discussion ensued on the number of Thameswey companies and the Executive was informed that there had been conversations regarding the groupings of companies. The Executive was advised that it was likely that the energy companies would be merged into one company, however it would be necessary to keep the housing companies as separate entities. It was highlighted that all Members were entitled to attend Thameswey Board meetings provided that a Non Disclosure Agreement was signed. EXE17-073

#### **RECOMMENDED to Council**

**That (i) the Business Plans for the Thameswey Group of Companies be approved;**

**(ii) Barry Maunders be appointed as an Independent Director of Thameswey Guest Houses Limited;**

- (iii) Councillor Colin Kemp, as Portfolio Holder for Housing, be appointed as a Councillor Director of Thamesway Guest Houses Limited and Thamesway Limited;
- (iv) Thamesway Energy Limited be granted leases or licenses on appropriate commercial terms of:
  - a. a Lease of 9 & 9a Poole Road, Format House and adjoining land for the construction, subject to Planning Consent, of the Poole Road Energy Station accommodation;
  - b. a Licence to occupy the Poole Road car park for the purpose of the construction of the Poole Road Energy Station;
  - c. a Lease of part of the Board School Road car park for the installation of its local electricity network and connection to the North Road UK Power networks sub stations;
- (v) Thamesway Developments Limited be authorised to draw down Loans on behalf of Thamesway Energy Limited to finance the construction of the Poole Road energy station;
- (vi) an increased Loan Facility of £75M be allocated to Thamesway Housing Limited for the period of April 2020 to December 2021 to finance additional affordable homes, and £10M to service the debt with future years Loan facilities of £5M per annum for long term debt servicing pending reaching its full operational revenue; and
- (vii) extension of the Loan Facility for Thamesway Central Milton Keynes Limited for 2020 and 2021 in the aggregate sum of £5,020,000.

Reason: To recommend to Council the approval of the Business Plans for each of the Thamesway Group companies.

## 2. WOKING GATEWAY

The Executive received a report which sought approval of the Executive to recommend to Council to enter into a Development Agreement with Coplan Estates Limited. Following a question concerning vehicle access and parking, the Executive was advised that the modelling undertaken regarding the Woking Integrated Transport Package had included assumptions on the proposed Woking Gateway development. It was noted that the parking requirements for Woking Gateway would be determined at the planning application stage. Members also discussed the mix of public and private space in the proposed development. Councillor Bittleston stated that the Council should have the option to acquire the development's commercial space which it was hoped, due to the Council's significant investment in Victoria Square, would attract high quality shops. Affordable housing was raised and the Executive was informed that it would be difficult to include affordable housing in the Woking Gateway development due to the cost of the



development and the cost of land. However, the Executive noted that the Council would receive a contribution towards affordable housing provision elsewhere in the Borough.

The Executive welcomed the Woking Gateway proposal which would deliver, if approved, the next significant step in the regeneration of the Town Centre after the completion of Victoria Square. EXE17-070

**RECOMMENDED to Council**

**That (i) a Development Agreement be entered into with Coplan Estates Limited; and**

**(ii) the Executive be authorised to consider whether to exercise the option to acquire the commercial space to be provided by the development. In the event that it does decide to exercise the option, the Executive be authorised to approve the terms for the acquisition of the commercial space to be provided by the development.**

Reason: To enable the development proposals for the Woking Gateway, to be prepared for consideration by the Planning Committee.

**3. LEISURE MANAGEMENT CONTRACT - EXTENSION AND VARIATIONS**

The Executive received a report which sought approval of the Executive to recommend to Council to extend the existing Leisure Management Contract by the full extension period possible of four years and agree to the inclusion of various variations to the contract. Discussion ensued on the performance of Woking Leisure facilities and the Portfolio Holder for Leisure, Councillor M Pengelly, reported that satisfaction levels with the facilities were generally very high. It was highlighted that Freedom Leisure had achieved Quest Stretch at Woking Leisure Centre, an industry accreditation held by only 13 centres in the UK. In addition, Freedom Leisure had maintained Quest Plus at the Pool in the Park. The Executive was supportive of extending the existing Leisure Management Contract to include the new Hoe Valley Leisure facilities and investment proposals, including refurbishment of the changing rooms at both the Leisure Centre and Pool in the Park.

EXE17-074

**RECOMMENDED to Council**

**That (i) the existing Leisure Management Contract with Greenwich Leisure Limited be amended to include the agreed variations (Scenario B & C) together with investment in Leisure Centre Changing Room facilities and subsequently extended until 30 November 2025;**

**(ii) loans of up to £1,855,000 be taken out by the Council to cover the Flumes and associated water features at Woking Pool in the Park, the Pool in the Park Changing Room facilities, and the Leisure Centre Changing Room facilities;**

**(iii) if the Finance Director considers it beneficial for tax purposes, a loan facility of up to £1,855,000, attracting a 2% margin above the relevant PWLB rate on the date of drawdown, to be made available to Greenwich Leisure**

**Limited/Freedom Leisure for the Flumes and associated water features at Woking Pool in the Park, the Pool in the Park Changing Room facilities, and the Leisure Centre Changing Room facilities; and**

- (iv) all necessary consents be entered into and contract variations made to the existing Leisure Management Contract to accommodate the extension and investments.**

Reason: To secure a Leisure Operator for the managing of Hoe Valley Leisure facilities together with necessary investment in existing facilities in a manner that offers the council best value and secures improvements to meet customer and resident expectations.

#### **4. REVIEW OF FEES AND CHARGES 2018-19**

The Executive received a report detailing the proposed discretionary fees and charges for 2018-19. It was agreed that an update would be provided on recommendation (ii) concerning Telecare Sensors and six week discharge/distraction burglary offer, and recommendation (iii) concerning the Homesafe Service, in due course. EXE17-059

##### **RECOMMENDED to Council**

- That (i) **the discretionary fees and charges, as set out in Appendices 1 – 4 of the report, be approved;**
- (ii) delegated authority be given to the Strategic Director, in consultation with the relevant Portfolio Holder, to agree county-wide partnership pricing structure for Telecare Sensors and 6 week discharge / distraction burglary service offer;**
  - (iii) delegated authority be given to the Strategic Director, in consultation with the relevant Portfolio Holder, to agree fees and charges for the Homesafe Service should it become necessary to do so; and**
  - (iv) delegated authority be given to the Strategic Director, in consultation with the relevant Portfolio Holder, for making minor amendments to fees and charges for Hoe Valley Leisure Facilities.**

Reason: The regular review of discretionary charges ensures that the Council maintains its income base and generates additional resources for the provision of services.

#### **5. CALENDAR OF MEETINGS 2018-19**

EXE17-064

##### **RECOMMENDED to Council**

**That the Calendar of Meetings 2018/19 be approved as set out in Appendix 1 to the report.**

Reason: In accordance with Standing Order 1.2 of the Constitution, which states that "The date of the annual (Council) meeting and those of ordinary meetings shall be fixed by the Council in or about December of the preceding municipal year".

**6. VICTORIA SQUARE UPDATE**

EXE17-076

**RECOMMENDED TO COUNCIL**

**That the recommendations set out in the Part II report be agreed.**

Reason: To enable the further development of Victoria Square.

**7. WOKING GATEWAY**

EXE17-080

**RECOMMENDED TO COUNCIL**

**That the recommendations set out in report EXE17-070 in Part 1 of the Agenda be approved.**

Reason: To enable the development proposals for the Woking Gateway, to be prepared for consideration by the Planning Committee.

**8. LEISURE MANAGEMENT CONTRACT - EXTENSION AND VARIATIONS**

EXE17-079

**RECOMMENDED TO COUNCIL**

**That the supporting information contained in the report be noted.**

Reason: To enable the extension and variations proposed on the Leisure Management Contract to be made.

**Background Papers:**

None

**Reporting Person:**

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**Contact Person:**

Frank Jeffrey, Democratic Services Manager  
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**Portfolio Holders:**

Cllr David Bittleston  
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**Date Published:**

29 November 2017

REPORT ENDS





COUNCIL - 7 DECEMBER 2017

## WEST BYFLEET NEIGHBOURHOOD PLAN REFERENDUM

### 1.0 Result of Referendum

- 1.1 At its meeting on 20 July 2017, Council authorised the Counting Officer (Ray Morgan) to organise and conduct a referendum of the West Byfleet Neighbourhood Plan in accordance with the relevant statutory procedures and requirements.
- 1.2 The referendum was held on 5 October 2017. The question asked was *“Do you want Woking Borough Council to use the Neighbourhood Plan for the West Byfleet Neighbourhood Area to help it decide planning applications in the neighbourhood area?”*
- 1.3 The electorate for the referendum was 4,054. 990 ballot papers were cast (a turnout of 24%), with 908 votes cast in favour of “yes”, and 80 votes cast in favour of “no”. Two ballot papers were rejected on the grounds of ‘being unmarked or wholly void for uncertainty’.

### 2.0 Action Required of Council

- 2.1 As more than half of those persons voting in the referendum voted in favour of the Neighbourhood Plan, the Council is obliged to “make” the Neighbourhood Plan (i.e. bring it into force). This is on the basis that making the Plan would not breach, or would otherwise be incompatible with any EU obligation or any Convention rights (within the meaning of the Human Rights Act 1998).
- 2.2 The Council must also publish and circulate a Decision Statement. This has been drafted by the Planning Policy Manager, and is appended to this report. Finally, the Neighbourhood Plan needs to be published.

### Recommendations

The Council is requested to:

#### **RESOLVE That**

- (i) the West Byfleet Neighbourhood Plan be “made” by the Council; and
- (ii) the Decision Statement attached to this report, and the West Byfleet Neighbourhood Plan, be published and circulated in accordance with the relevant statutory requirements.

**The Council has authority to determine the recommendations above.**

### Background Papers:

None

### Reporting Person:

Peter Bryant, Head of Democratic and Legal Services  
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**Contact Person:**

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**Portfolio Holder:**

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**Date Published:**

30 November 2017

REPORT ENDS



**WOKING BOROUGH COUNCIL  
WEST BYFLEET NEIGHBOURHOOD PLAN – FINAL DECISION STATEMENT  
7 DECEMBER 2017**

**1.0 Summary**

- 1.1 Following a positive referendum result on the West Byfleet Neighbourhood Plan on 5 October 2017, Woking Borough Council has made the West Byfleet Neighbourhood Plan part of the Development Plan for the purposes of managing development in the West Byfleet Neighbourhood Area. This decision takes effect from 7 December 2017.

**2.0 Background**

- 2.1 The West Byfleet Neighbourhood Forum, as a qualifying body was formally designated by Woking Borough Council as a Neighbourhood Forum on 27 March 2014. The West Byfleet Neighbourhood Forum applied for the West Byfleet Neighbourhood Area to be designated as a Neighbourhood Area under the Neighbourhood Planning (General) Regulations 2012. The Neighbourhood Area was designated on 27 March 2014. The Neighbourhood Plan relates to the Neighbourhood Area as designated by Woking Borough Council.
- 2.2 The West Byfleet Neighbourhood Plan was published for Regulation 16 consultation between 26 January 2017 and 10 March 2017. It was submitted for Examination on 11 April 2017. Following an Independent Examination of the Neighbourhood Plan and the receipt of the Examiner's Report, the Council at its meeting on 20 July 2017 decided that subject to the Examiner's proposed modifications, the West Byfleet Neighbourhood Plan should proceed to referendum.
- 2.3 A referendum was held on 5 October 2017. Of the 990 people who voted, 908 (91.7%) voted **yes** for Woking Borough Council to use the Neighbourhood Plan for the West Byfleet Neighbourhood Area to help it decide planning applications in the Neighbourhood Area. 80 (8.1%) people voted **no**. Two ballot papers were rejected on the grounds of 'being unmarked or wholly void for uncertainty'. Paragraph 38A (4) (a) of the Planning and Compulsory Purchase Act 2004 as amended requires that the Council must make the Neighbourhood Plan if more than half of the people who voted have voted in favour of the Neighbourhood Plan. The Council is not subject to this duty if the making of the Neighbourhood Plan would breach, or would otherwise be incompatible with, any European Union obligation or any of the Convention rights (within the meaning of the Human Rights Act 1998).

**3.0 Decision and Reasons**

- 3.1 The West Byfleet Neighbourhood Plan as published for referendum (in this regard, the Neighbourhood Plan that incorporates the Examiner's recommended modifications) meets the basic conditions set out in paragraph 8(2) of Schedule 4B of the Town and Country Planning Act 1990, is compatible with European Union obligations and the European Convention of Human Rights and complies with relevant provision made by or under Section 38A and B of the Planning and Compulsory Purchase Act 2004 as amended. Taken as a whole, the Neighbourhood Plan has had regard to national planning policy and advice contained in guidance issued by the Secretary of State and would contribute to the achievement of sustainable development. The Neighbourhood Plan is in general conformity with the strategic policies contained in the Development Plan for the area.

## West Byfleet Neighbourhood Plan Referendum

- 3.2 The referendum held on 5 October 2017 met the requirements of the Localism Act 2011.
- 3.3 The count took place on 5 October 2017 and more than 50% of those who voted were in favour of the Neighbourhood Plan being used to help decide planning applications in the Neighbourhood Area. Of the 990 people who voted, 908 voted yes and 80 voted no. Two ballot papers were rejected on the grounds of 'being unmarked or wholly void for uncertainty'. Turnout was 24%.
- 3.4 The Council has decided that the Neighbourhood Plan and its preparation does not breach, and would not otherwise be incompatible, with, any European Union obligation or of the Convention rights (within the meaning of the Human Rights Act 1998)
- 3.5 Woking Borough Council therefore decided at its meeting on 7 December 2017 to make the West Byfleet Neighbourhood Plan part of the Development Plan for the area.

Ernest Amoako,  
Planning Policy Manager,  
Woking Borough Council.

## Equality Impact Assessment

The purpose of this assessment is to improve the work of the Council by making sure that it does not discriminate against any individual or group and that, where possible, it promotes equality. The Council has a legal duty to comply with equalities legislation and this template enables you to consider the impact (positive or negative) a strategy, policy, project or service may have upon the protected groups.

		Positive impact?			Negative impact?	No specific impact	What will the impact be? If the impact is negative how can it be mitigated? (action) <b>THIS SECTION NEEDS TO BE COMPLETED AS EVIDENCE OF WHAT THE POSITIVE IMPACT IS OR WHAT ACTIONS ARE BEING TAKEN TO MITIGATE ANY NEGATIVE IMPACTS</b>
		Eliminate discrimination	Advance equality	Good relations			
<b>Gender</b>	Men					X	
	Women					X	
<b>Gender Reassignment</b>						X	
<b>Race</b>	White					X	
	Mixed/Multiple ethnic groups					X	
	Asian/Asian British					X	
	Black/African/Caribbean/Black British					X	
	Gypsies / travellers					X	
	Other ethnic group					X	

		Positive impact?			Negative impact?	No specific impact	What will the impact be? If the impact is negative how can it be mitigated? (action) <b>THIS SECTION NEEDS TO BE COMPLETED AS EVIDENCE OF WHAT THE POSITIVE IMPACT IS OR WHAT ACTIONS ARE BEING TAKEN TO MITIGATE ANY NEGATIVE IMPACTS</b>
		Eliminate discrimination	Advance equality	Good relations			
<b>Disability</b>	Physical					X	
	Sensory					X	
	Learning Difficulties					X	
	Mental Health					X	
<b>Sexual Orientation</b>	Lesbian, gay men, bisexual					X	
<b>Age</b>	Older people (50+)		X				The Plan supports elderly people's accommodation
	Younger people (16 - 25)		X				The Plan makes provision for the youth.
<b>Religion or Belief</b>	Faith Groups					X	
<b>Pregnancy &amp; maternity</b>						X	
<b>Marriage &amp; Civil Partnership</b>						X	
<b>Socio-economic Background</b>						X	

The purpose of the Equality Impact Assessment is to improve the work of the Council by making sure it does not discriminate against any individual or group and that, where possible, it promotes equality. The assessment is quick and straightforward to undertake but it is an important step to make sure that individuals and teams think carefully about the likely impact of their work on people in Woking and take action to improve strategies, policies, services and projects, where appropriate. Further details and guidance on completing the form are [available](#).

## Sustainability Impact Assessment

Officers preparing a committee report are required to complete a Sustainability Impact Assessment. Sustainability is one of the Council's 'cross-cutting themes' and the Council has made a corporate commitment to address the social, economic and environmental effects of activities across Business Units. The purpose of this Impact Assessment is to record any positive or negative impacts this decision, project or programme is likely to have on each of the Council's Sustainability Themes. For assistance with completing the Impact Assessment, please refer to the instructions below. Further details and guidance on completing the form are [available](#).

Theme (Potential impacts of the project)	Positive Impact	Negative Impact	No specific impact	What will the impact be? If the impact is negative, how can it be mitigated? (action)
Use of energy, water, minerals and materials			X	
Waste generation / sustainable waste management			X	
Pollution to air, land and water			X	
Factors that contribute to Climate Change			X	
Protection of and access to the natural environment	X			The Neighbourhood Plan includes policies to enhance the environment and biodiversity.
Travel choices that do not rely on the car	X			The Plan promotes walking and cycling.
A strong, diverse and sustainable local economy	X			The Plan promotes mixed use development, including retail and office.
Meet local needs locally	X			The Plan addresses local community needs.
Opportunities for education and information			X	
Provision of appropriate and sustainable housing			X	
Personal safety and reduced fear of crime			X	
Equality in health and good health			X	
Access to cultural and leisure facilities	X			The Plan makes provision for public amenities.
Social inclusion / engage and consult communities	X			
Equal opportunities for the whole community			X	
Contribute to Woking's pride of place	X			



COUNCIL - 7 DECEMBER 2017

## APPOINTMENT TO FRIENDS OF WOKING PALACE

### Summary

Woking Borough Council has been invited to appoint an Elected Member Representative to serve on the Executive of Friends of Woking Palace. The Charity is keen to strengthen the communications with the Council, particular in respect of the three Open Weekends held each year and Charity's role in helping maintain the site, including the copse. It is important that the Council's nominated Trustee is able to attend the meetings of the Board which take place during the day.

The appointment will be for one year, reviewed annually at the start of the Municipal Year. The Executive Committee will hold at least two ordinary meetings each year. There will be an annual general meeting of the Charity which shall be held in the month of September in each year or as soon as practicable thereafter.

### Recommendations

The Council is requested to:

**RESOLVE That** the Council appoints an Elected Member as the Borough Council's representative on the Executive of the charity Friends of Woking Palace for the remainder of the Municipal Year.

<b>The Council has authority to determine the recommendations above.</b>
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### Background Papers:

None

### Reporting Person:

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### Portfolio Holder:

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### Date Published:

29 November 2017

REPORT ENDS







